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GENERAL STANDARD DISCLOSURES

General Standard Disclosures	Description of the indicator	Omissions and reason	Page No.
STRATEGY AND ANALYSIS			
G4-1	Statement from the most senior decision-maker of the organisation.	·	1
ORGANISATIONAL PROFILE			
G4-3	The name of the organisation.		1,9
G4-4	Primary brands, products, and services.		12
G4-5	Location of organisation's headquarters.		10
G4-6	Number of countries in which the organisation operates.		10
G4-7	Nature of ownership and legal form.		9
G4-8	Markets served (including geographic breakdown, sectors served, and types of customers/beneficiaries).		12,13
G4-9	Scale of the reporting organisation.		33
G4-10	Total number of employees by employment contract and gender.	No gender/region-wise breakup available for supervisors.	57
G4-11	Report the percentage of total employees covered by collective bargaining agreements.	Information not available for international operations.	57
G4-12	Describe the organisation's supply chain.		53
G4-13	Significant changes during the reporting period regarding size, structure, ownership, or supply chain.		10, 53
G4-14	Explanation of whether and how the precautionary approach or principle is addressed by the organisation.		19, 22

General Standard Disclosures	Description of the indicator	Omissions and reason	Page No.
G4-15	Externally developed economic, environmental, and social charters, principles, or other initiatives to which the organisation subscribes or endorses.	-	57
G4-16	Memberships in associations (such as industry associations) and/or national/international advocacy organisations in which the organisation.		20
IDENTIFIED MATERIAL ASPECTS ANI	D BOUNDARIES		
G4-17	All entities included in the organisation's consolidated financial statements and if any of these are not covered in the report.		7
G4-18	Process for defining report content and aspect boundaries and how the organisation implemented the reporting principles for defining report content.		29
G4-19	Material aspects identified in the process for defining report content.		31
G4-20	For each material aspect, report the boundary within the organisation:		31
G4-21	For each material aspect, report aspect the boundary outside the organisation.		31
G4-22	Report the effect of any restatements of information provided in previous reports, and the reasons for such restatements.		7
G4-23	Report significant changes from previous reporting periods in the scope and aspect boundaries.		7
STAKEHOLDER ENGAGEMENT			
G4-24	Provide a list of stakeholder groups engaged by the organisation.		27
G4-25	Basis for identification and selection of stakeholders with whom to engage.		26
G4-26	Approaches to stakeholder engagement, including the frequency of engagement by type and by stakeholder group.		27
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General Standard Disclosures	Description of the indicator	Omissions and reason	Page No.
G4-27	Key topics and concerns that have been raised through stakeholder engagement, and how the organisation has responded to those key topics and concerns, including through its reporting.		26,27
REPORT PROFILE			
G4-28	Reporting period (e.g. fiscal/calendar year) for information provided.		7
G4-29	Date of the most recent previous report (if any).		7
G4-30	Reporting cycle (such as annual, biennial, etc.).		7
G4-31	Contact point for questions regarding the report or its contents.		7
G4-32	Table identifying the location of the standard disclosures in the report.		89-95
G4-33	Policy and current practice with regard to seeking external assurance for the report.		7
GOVERNANCE			
G4-34	Government structure of the organisation, including committees of the highest governance body responsible for decision making on economic, environmental, and social impacts.		15-16
ETHICS AND INTEGRITY			
G4-56	The organisation's values, principles, standards, and norms of behaviour, such as codes of conduct and codes of ethics.		18

SPECIFIC STANDARD DISCLOSURES

CATEGORY: ECONOMIC

Specific Standard Disclosures	Description of the indicator	Omissions and reason.	Page No.
MATERIAL ASPECT: ECONOMIC PERFOR	MANCE		
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	CATEGORY: ENVIRONMENTAL		
MATERIAL ASPECT: MATERIALS			
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MATERIAL ASPECT: EMISSIONS			
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G4-EN28	Percentage of products sold and their packaging materials that are reclaimed by category		47
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Specific Standard Disclosures	Description of the indicator	Omissions and reason	Page No.
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MATERIAL ASPECT: OCCUPATIONAL H	EALTH AND SAFETY		
G4-DMA	Disclosure on Management Approach		70
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G4-LA6	Type of injury and rates of injury, occupational diseases, lost days, and absenteeism, and total number of work related fatalities, by region and by gender	Breakup for staff categories not available	70
G4-LA7	Workers with a high incidence or a high risk of diseases related to their occupation		70
MATERIAL ASPECT: DIVERSITY AND EG	QUAL OPPORTUNITY		
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G4-LA12	Composition of governance bodies and breakdown of employees per employee category according to gender, age group, minority group membership, and other indicators of diversity		65

Specific Standard Disclosures	Description of the indicator	Omissions and reason	Page No
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	SUB-CATEGORY: PRODUCT RESPONSIBILITY		
MATERIAL ASPECT: MARKETING CO	MMUNICATION		
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Godrej One, Pirojshanagar, Eastern Express Highway, Vikhroli (East), Mumbai www.godrejcp.com