

REQUEST LETTER FOR TRANSMISSION CUM DEMATERIALISATION
(Only for shares held in Physical form)

From : _____

Address: _____

To,
Computech Sharecap Limited
147 M. G. Road, Opp. Jehangir Art Gallery,
Fort, Mumbai – 400 001.

Unit: Godrej Consumer Products Limited

Dear Sir,

Re: Transmission cum Dematerialization
Folio No. _____

I/We the undersigned being the joint holder(s) with Mr./Mrs./Miss. _____

_____ (deceased) who expired on _____ hereby request you to delete his/her name from Register of Members of the company in respect of _____ Shares which are sent herewith for the purpose along with the Death Certificate. I/We give here under particulars regarding surviving joint holders(s) as would be required by you for your record.

Sr. No.	Full Name(s) of Survivor (including Father's/Husband's Name)	Occupation	Complete address (with Pin Code) of Sole/First Holder (among the Survivors)
1.			
2.			
3.			

Total no. of Certificates	Current Folio	No. of Shares	Distinctive number(s)		Certificate No(s).	New Folio No. (if any)

We hereby submit herewith the following documents:

1. Self Attested copy of Pan Cards of all the surviving Holder(s)
2. Original Share Certificate
3. Notarised Copy of Death Certificate of the deceased Holder(s)

Request you to demat the shares in our Account after deleting the name of the deceased holder. *(Please tick the box if this form is enclosed along with the Demat Request Form (DRF) for dematerialisation of shares and is submitted to your DP)*

Yours Faithfully,

(Signature of First Holder)

(Signature of Joint Holder 1)

(Signature of Joint Holder 2)