

TRANSMISSION FORM

1	Name of the deceased shareholder(s) (as endorsed on the certificate):	1		
		2		
		3		
2 Particulars of Share certificate(s) (if space is insufficient, please attach a separate sheet):				
	Folio No.	Certificate Nos.	Distinctive Nos.	No. of Shares
			From	To

3. Particulars of applicant(s) in whose name(s), transmission is to be effected:

Sr. No.	Name(s)	Father's/Husband's Name	Occupation
1			
2			
3			

4. Address of Applicant

Applicant-1:	
Applicant-2:	
Applicant-3:	

5. Please Tick the appropriate box below to mark the type of transmission

Transmission Case where Nomination is done and shares are transmitted in the name of Nominee	<input type="checkbox"/>
Transmission Case where Nomination is not done and the value of shares to be transmitted is upto Rs. 2 Lakhs	<input type="checkbox"/>
Transmission Case where Nomination is not done and the value of shares to be transmitted exceeds Rs. 2 Lakhs	<input type="checkbox"/>

6. Enclosures

1. Original or Copy of Death Certificate of the deceased shareholder(s) duly attested by a Notary Public or by a Gazetted Officer	<input type="checkbox"/>
2. Original Share Certificate(s)	<input type="checkbox"/>
3. Self-attested copy of Pan Card of person(s) on whose name the shares are to be transmitted	<input type="checkbox"/>
4. For Address proof of applicants - Self attested copy of of the Sole/First Holder (in whose name the shares are transmitted) <u>Any one</u> of the following viz. <input type="checkbox"/> Passport <input type="checkbox"/> Aadhar <input type="checkbox"/> Voter ID <input type="checkbox"/> Driving License And <u>Any one</u> of the following viz <input type="checkbox"/> Electricity/Landline Telephone Bill not more than three months <input type="checkbox"/> Bank Statements containing last six months transactions	

7. Additional Enclosures as per SEBI Circular No. SEBI/HO/MIRSD3/CIR/P/2016/0000000085 dated 15th Sep, 2016

(Not required to be submitted in case of Nomination)

- (a) Affidavit from all the legal heirs made on non-judicial stamp paper of Rs. 100/- (in case the legal heir(s)/ claimant(s) is named in the succession certificate or probate of will or will or letter of administration, an affidavit from such legal heir/claimant(s) alone would be sufficient) **(Format is enclosed as Annexure A to this form)**
- (b) Succession certificate or probate of will or will or letter of administration or court decree, as may be applicable in terms of Indian Succession Act, 1925.*
- * If the value of shares to be transmitted is upto Rs. 2 Lakhs as on the date of application and the applicant does not have Succession certificate or probate of will or will or letter of administration or court decree, as may be applicable in terms of Indian Succession Act, 1925, then the documents mentioned in point no. (c) and (d) below shall be produced instead of point no. (a) and (b) above**
- (c) No objection certificate [NOC] from all legal heir(s) executed by all the legal heirs of the deceased holder not objecting to such transmission (or) copy of Family Settlement Deed duly notarized **(Format is enclosed as Annexure B to this form)**
- (d) An affidavit cum Indemnity bond made on non judicial stamp paper of Rs. 300/- indemnifying the RTA/Issuer Company **(Format is enclosed as Annexure C to this form)**

It may be noted that if the value of shares to be transmitted is more than Rs. 2 Lakhs as on the date of application, production of Succession certificate or probate of will or will or letter of administration or court decree, as may be applicable in terms of Indian Succession Act, 1925.

8. Bank Details of the First/Sole holder for ECS Purpose *(For verification purpose please provide us a copy of your Cheque Leaf)*

Bank Name									
Branch Name & Address									
Account Type									
Account Number									
IFSC Code (as printed in the cheque leaf)									
MICR Code (9 digit code appearing at the bottom of your Cheque leaf)									

9. Specimen signature(s) of the applicant(s)			
	Sole/First Share Holder	Joint-1 (2nd Holder)	Joint-2 (3rd Holder)
Signature			
Name			

For Office Use

Received on	Approved on	Transmission No	New Folio No

(to be executed in case the value of shares exceeds Rs. 2 Lakhs)

AFFIDAVIT BY LEGAL HEIRS OF A DECEASED SHAREHOLDER FOR TRANSMISSION OF SHARES
(To be executed on non-judicial stamp paper of Rs. 100/-)

(Legal Heirs are requested to ensure that the date of issue of stamp paper/date of franking on the stamp paper by the requisite authority is not more than 6 months before the date of execution of documents by them. For eg if the stamp paper has been issued/franked on January 1, 2006, this affidavit cum indemnity should be executed and notarised before June 30, 2006)

I/We _____ son/daughter of _____
aged about _____ years respectively, residing at _____
do solemnly affirm and declare as follows:

WHEREAS:

1. Mr./Ms. _____ was at the date of his/her death the sole registered holder(s) of the following shares of the face value Re.1 each in GODREJ CONSUMER PRODUCTS LIMITED (hereinafter called the "Company")

Folio No	Cert No(s)	Distinctive Nos	No of shares
		Total	

2. the said _____ departed his/her life on _____ day of Two Thousand and _____ at _____
3. the late said _____ died intestate and without leaving any debts.

4. the following are the only surviving legal heirs of Late _____

Name of Legal Heir	Age of the Legal Heir	Relationship with the deceased

5. that the late Shri/Smt. has left no heir than those in paragraph 4 above and the person(s) mentioned above is/are his/her only heir(s).

6. that the late Shri/Smt. _____ has not sold, transferred, pledged or otherwise disposed off the said shares.

7. that the said shares were the separate and self acquired property of the late Shri / Smt _____

8. I/We therefore request Godrej Consumer Products Limited to transmit the above shares in my/our name(s).

VERIFICATION

IN WITNESS WHEREOF, I/We, have hereunto set my/our hands, seals this _____ day of _____ 20__.

I/We solemnly declare and state that what is stated in para 1 to 8 above is true to my/our knowledge.

Name of Applicant(s) in whose name the shares of the deceased are to be transmitted	Signature of Applicant/Deponent

Solemnly affirmed before me at _____ this _____ day of _____ 20

Signature and Seal of the Notary Public/Magistrate

(to be executed in case the value of shares is upto Rs. 2 Lakhs and the applicant does not have Succession certificate or probate of will or will or letter of administration or court decree, as may be applicable in terms of Indian Succession Act, 1925.*)

NO OBJECTION FROM LEGAL HEIR

Other than the applicant(s), I/We, the undersigned, are the only legal heir(s) of Late _____ the deceased registered shareholder in Godrej Consumer Products Limited holding _____ shares, details of which are mentioned in the transmission form as well as Affidavit.

I/We declare and state that we DO NOT have any objection for transmitting the shares of the deceased in favour of _____

Dated _____ day of _____, 20__

(to be signed by the legal heirs giving No Objection)

Name(s) of the Legal Heir(s) renouncing	Signature (s) of Renouncer

(to be executed in case the value of shares is upto Rs. 2 Lakhs and the applicant does not have Succession certificate or probate of will or will or letter of administration or court decree, as may be applicable in terms of Indian Succession Act, 1925.*)

AFFIDAVIT CUM INDEMNITY BOND BY LEGAL HEIRS OF A DECEASED SHAREHOLDER FOR TRANSMISSION OF SHARES

(To be executed on non-judicial stamp paper of Rs. 300/-)

(Legal Heirs are requested to ensure that the date of issue of stamp paper/date of franking on the stamp paper by the requisite authority is not more than 6 months before the date of execution of documents by them. For eg if the stamp paper has been issued/franked on January 1, 2006, this affidavit cum indemnity should be executed and notarised before June 30, 2006)

I/We _____ son/daughter of _____
 _____ aged about _____ years respectively, residing at _____
 _____ do solemnly affirm and declare as follows:

WHEREAS:

1. Mr./Ms. _____ was at the date of his/her death the sole registered holder(s) of the following shares of the face value Re.1 each in GODREJ CONSUMER PRODUCTS LIMITED (hereinafter called the "Company")

Folio No	Cert No(s)	Distinctive Nos	No of shares
		Total	

2. the said _____ departed his/her life on _____ day of Two Thousand and _____ at _____
3. the late said _____ died intestate and without leaving any debts.
4. the following are the only surviving legal heirs of Late _____

Name of Legal Heir	Age of the Legal Heir	Relationship with the deceased

5. that the late Shri/Smt. has left no heir than those in paragraph 4 above and the person(s) mentioned above is/are his/her only heir(s).
6. that the late Shri/Smt. _____ has not sold, transferred, pledged or otherwise disposed off the said shares.
7. that the said shares were the separate and self acquired property of the late Shri / Smt _____
8. that under the Law the person(s) mentioned in paragraph 4 above is / are entitled to inherit the aforesaid shares severally/jointly.
9. In terms of no objection and consent given in Annexure A by the other legal heirs as stated in Para 4 above, the shares be transmitted and registered in my/our name(s) in the books of the Company without production of Probate, Succession Certificate or Letters of Administration
10. I/we hereby/jointly and severally undertake to indemnify the Company for themselves, their heirs, executors, administrators and assigns AND do hereby covenant with the Company, its successors and assigns to pay them for all costs/charges/dues/ expenses/damages at all times, save and defend and keep harmless and indemnified the said Company, its successors and assigns, Directors, Agents and Secretary their heirs, executors, administrators and assigns and each of their estates and effects from and against ALL actions, causes of actions, suits, proceedings, accounts, claims and demands whatsoever at Law or in Equity or otherwise howsoever for or on account of the said shares or dividends/bonuses/rights or any part thereof or otherwise in connection with the said shares on the part of any person or persons whomsoever and from and against all damages, costs, charges and expenses in respect thereof or otherwise howsoever in relation to the premises.

VERIFICATION

IN WITNESS WHEREOF, I/We, have hereunto set my/our hands, seals this _____ day of _____ 20__.

I/We solemnly declare and state that what is stated in para 1 to 9 is true to my/our knowledge. I undertake to indemnify as stated in para no 10.

Name of Applicant(s) in whose name the shares of the deceased are to be transmitted	Signature of Applicant/Deponent

Solemnly affirmed before me at _____ this _____ day of _____ 20__

Signature and Seal of the Notary Public/Magistrate