

To be filled, signed and returned in Original by a shareholder holding shares in physical form. Shareholder holding shares in demat form are requested to update their address, email id with their DP in the format prescribed by the DP and not with the Company)

Date: .....

M/s Computech Sharecap Limited  
147 M G Road, Fort, Mumbai- 400 023  
Tel: 22635000/5001  
**Unit: Godrej Consumer Products Ltd.**

Dear Sir,

Sub: Registered Folio \_\_\_\_\_

Name \_\_\_\_\_

Kindly record my new address which is as below.

Address Line 1	
Address Line 2	
Address Line 3	
Address Line 4	
PIN Code	
Telephone Number with STD	
Personal E-Mail ID for all the future communications from the Company	

Checklist for documents required to be enclosed for Change of Address

For ID Proof (Self Attested copy)	For Address Proof (Self Attested copy)
<input type="checkbox"/> Self-Attested copy of PAN Card	<b><u>Any one of the following</u></b> <input type="checkbox"/> Passport <input type="checkbox"/> Aadhar Card <input type="checkbox"/> Voter ID <input type="checkbox"/> Driving License  <b><u>AND any one of the following documents</u></b> <input type="checkbox"/> Electricity/Landline Telephone Bill not more than three months <input type="checkbox"/> Bank Statements containing last six months transactions

(Note: Without supporting documents as listed above, the Company will not be able to record the change of address)

Thanking You,  
Yours Truly,

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(Signature of first named shareholder)